

**Application for Employment
Recovery Centers of Arkansas**

We are an equal opportunity employer.

Personal Information

Date _____ SS Number _____

Name _____

Last

First

Middle I

Address _____

Street

City

State

Zip

Phone _____ Cell _____ E-mail _____

Position applying for: _____ Date you can start _____

Are you employed now: _____ May we contact your current employer? _____

Have you been employed by RCA before? _____ Where _____ When _____

Were you a client of RCA within the past two years? _____ Do you have a valid Drivers License? _____

Do you smoke cigarettes? **Yes No (circle one)** Are you willing to work in a non-smoking facility that prohibits smoking anywhere in the buildings or anywhere on the property? **Yes No (circle one)**

Have you even been convicted of a misdemeanor or felony? _____ Are you currently on probation or parole? _____

List all RCA employees or board members you know: _____ Referred by: _____

A resume or vita may be submitted in place of the Education and Work History Sections

Education

Education	Name and Location	Circle Last Completed	Did you Graduate?	Subjects Studied
High School		1 2 3 4	Yes No	
College		1 2 3 4	Yes No	
Business Graduate		1 2 3 4	Yes No	

Work History – List former employers below starting with the Last one First

Date (month & year)	Name of Employer	Salary	Position	Reason for leaving
From				
To				
From				
To				
From				
To				

References: Give below the names of three persons not related to you, who you have known at least one year.

Name	Phone numbers	Circle Business or Personal
		Business Personal
		Business Personal
		Business Personal

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts can result in dismissal if hired. Further, I understand and agree that if hired, my employment is for no definite period and my regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature _____ Date _____